

**REPORT TO:** WECA OVERVIEW AND SCRUTINY COMMITTEE

**DATE:** 28 NOVEMBER 2018

**REPORT TITLE:** PRE-DECISION SCRUTINY AHEAD OF 30 NOVEMBER WECA COMMITTEE AND JOINT COMMITTEE

**DIRECTOR:** SHAHZIA DAYA – DIRECTOR OF LEGAL

**AUTHOR:** IAN HIRD – DEMOCRATIC SERVICES & SCRUTINY MANAGER, & STATUTORY SCRUTINY OFFICER

#### **Purpose of Report**

- 1 To review the reports due to be considered at the 30 November WECA Committee and Joint Committee and formulate any Overview & Scrutiny Committee comments to be referred to the respective 30 November meetings.

#### **Background / Issues for Consideration**

2. At the informal meeting of the WECA Overview & Scrutiny Committee held on 24 October 2018, it was agreed that to assist pre-decision scrutiny moving forwards, it would be helpful for public meetings of the WECA Overview & Scrutiny Committee to generally be scheduled in advance of but close to the date of WECA Committee and Joint Committee meetings; the purpose of this is to enable Overview & Scrutiny members to review and scrutinise finalised reports before decisions are taken.
- 3 The agenda and reports for the 30 November WECA Committee and Joint Committee were published on 20 November and can be viewed at these links:

WECA Committee

<https://westofengland-ca.moderngov.co.uk/ieListMeetings.aspx?Act=earlier&CId=141&D=201902011000&MD=ieli-stmeetings>

Joint Committee

<https://westofengland-ca.moderngov.co.uk/ieListMeetings.aspx?Committeed=142>

- 
4. The Overview & Scrutiny Committee is asked to formulate any specific comments about these reports in order that they can be formally referred, as necessary to the WECA Committee / Joint Committee. Officers will note any comments from members at this meeting. Immediately following this meeting, officers will work with the Chair to complete the attached proforma templates as necessary. The completed templates will then be emailed to all committee members for comment.
  5. Once finalised, the committee's comments will be sent to members of the WECA Committee and Joint Committee in advance of the 30 November meetings and published on the WECA web site alongside the agenda papers for these meetings. A slot has also been included on the agenda of both the WECA Committee and the Joint Committee to enable the Chair of the Overview and Scrutiny Committee to present any comments, in public, at the respective meetings.

#### **RECOMMENDATION:**

**That the Overview and Scrutiny Committee identify any comments they wish to submit to the respective meetings of the WECA Committee and Joint Committee to held on 30 November 2018.**

#### **West of England Combined Authority Contact:**

Any person seeking background information relating to this item should seek the assistance of the contact officer for the meeting who is Ian Hird / Tim Milgate on 0117 332 1486; or by writing to West of England Combined Authority, 3 Rivergate, Temple Way, Bristol BS1 6ER; email: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)